



**STATE OF NEVADA  
MEETING NOTICE AND AGENDA  
NEVADA RESORT PLAN TASK FORCE**

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**Name of Organization:** Nevada Resort Plan Task Force  
**Date and Time of Meeting:** Monday, February 5, 2018 – 3:00 PM

**Carson City Location**

Division of Emergency Management  
Executive Conference Room  
2478 Fairview Drive  
Carson City, NV 89701

**Las Vegas Location**

Clark County Fire Department – Station 18  
Conference Room – Third Floor  
575 E. Flamingo Road  
Las Vegas, NV 89119

**NOTE: Valid photo identification will be required prior to entrance to the Division of Emergency Management building on the Nevada Army National Guard complex in Carson City.**

THIS MEETING WILL BE VIDEO OR TELECONFERENCED BETWEEN THE LOCATIONS SPECIFIED ABOVE BEGINNING AT 3:00 PM

The Task Force may take action on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the chairperson. Items may be combined for consideration by the Committee at the discretion of the chairperson. Items may be pulled or removed from the agenda at any time.

**Please Note:** Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the Task Force’s administrative support staff. Minutes of the meeting are produced in a summary format and are not verbatim.

- 1. CALL TO ORDER AND ROLL CALL** – Chair, Chief Caleb Cage.
- 2. PUBLIC COMMENT** – (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint.
- 3. TASK FORCE MEMBER INTRODUCTIONS** – (Discussion Only) – Chief Caleb Cage, Division of Emergency Management. Chief Cage will ask each member of the Task Force to introduce themselves, to include the organization they represent, their role within that organization, and their experience with developing emergency response plans.
- 4. OPEN MEETING LAW PRESENTATION** – (Discussion Only) – Senior Deputy Attorney General Samantha Ladich, Nevada Attorney General’s Office. Ms. Ladich will provide a presentation on the Nevada Open Meeting Law (OML) and provide information on how the OML will impact the Task Force.

5. **APPROVAL OF TASK FORCE BYLAWS --** (Discussion/For Possible Action) – Chief Caleb Cage, DEM. Chief Cage will present a draft version of bylaws to govern the Task Force. The Task Force members may discuss the draft bylaws, recommend changes, and vote to approve the draft bylaws.
6. **ELECTION OF TASK FORCE VICE CHAIR --** (Discussion/For Possible Action) – Chief Caleb Cage, DEM. If the Task Force’s approved bylaws permit, Chief Cage will lead a discussion on the election of a Vice Chair by the Task Force. Task Force members may nominate potential candidates and vote to elect a Vice Chair.
7. **PRESENTATION ON NRS 463.790 AND EMERGENCY MANAGEMENT BEST PRACTICES FOR EMERGENCY RESPONSE PLANS –** (Discussion/For Possible Action) – Aaron Kenneston, CEM, Washoe County Emergency Management and Homeland Security. Mr. Kenneston will provide an overview of the requirements listed in NRS 463.790 and provide best practices and recommendations to the Task Force for emergency response planning. The Task Force may vote to recommend that the best practices and recommendations be utilized by DEM and the Task Force in their efforts to enhance emergency response planning.
8. **DISCUSSION OF DEVELOPING A RESORT CONTACT ROSTER –** (Discussion only) – Chief Caleb Cage, DEM. Chief Cage will lead the Task Force in a discussion regarding the establishment of a roster of appropriate contacts at resorts responsible for providing an emergency response plan to DEM and local entities, as well as contact information for local agencies who should receive the resorts’ emergency response plans.
9. **DISCUSSION REGARDING THE PEER-DEVELOPMENT OF A RESORT EMERGENCY RESPONSE PLAN TEMPLATE –** (Discussion only) – Chief Caleb Cage, DEM. Chief Cage will lead the Task Force in a discussion regarding peer-developing a template emergency response plan to assist resorts in the development and submittal of their specific plans.
10. **DISCUSSION OF AUTOMATION OPTIONS FOR SUBMITTING EMERGENCY RESPONSE PLANS –** (Discussion only) – Chief Caleb Cage, DEM. Chief Cage and DEM staff will provide examples of automation efforts that might alleviate concerns related to the submission of emergency response plans, including, but not limited to, secure submittal of plans, notifications and reminders, distribution of plans to appropriate local agencies, and ease of use for resort partners.
11. **DISCUSSION OF POTENTIAL LEGISLATIVE RECOMMENDATIONS –** (Discussion/For Possible Action) – Chief Caleb Cage, DEM. Chief Cage will lead the Task Force in a discussion of NRS 463.790. The Task Force will discuss and evaluate the content of NRS 463.790 and may vote to recommend legislative changes to the Chief of DEM.
12. **PUBLIC COMMENT–** (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint.

13. **ADJOURN** – (Discussion/For Possible Action).

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**This is a public meeting. In conformance with the Nevada Public Meeting Law, this agenda was posted or caused to be posted on or before 3:00 p.m. on January 31, 2018 at the following locations:**

Las Vegas Governor’s Office, 555 E. Washington Avenue Las Vegas, NV;  
Carson City Governor’s Office, 101 N. Carson Street, Carson City, NV;  
NV State Emergency Operations Center, 2478 Fairview Drive, Carson City, NV;  
Clark County Fire Department, 575 E. Flamingo Road, Las Vegas, NV;  
Clark County Government Center, 500 S. Grand Central Parkway, Las Vegas, NV;  
Posted to the NV Department of Public Safety Division of Emergency Management and Homeland Security web site located at: [http://dem.nv.gov/DEM/DEM\\_Public\\_Meeting\\_Information/](http://dem.nv.gov/DEM/DEM_Public_Meeting_Information/)  
Posted to the Nevada Public Notice Website: <http://notice.nv.gov/>

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements for the meeting are necessary, or if there is a need to obtain copies of any supporting meeting materials, please notify Debbie Taylor-Cramer at the Division of Emergency Management, 2478 Fairview Drive, Carson City, NV or (775) 687-0300. 24-hour advance notice is requested. Thank you.